



**OUTER BANKS**  
*association of*  
**REALTORS®**

FAX: 252- 441-7524

**MEMBER**  
**ADD OR CHANGE OFFICE ROSTER**

Date: \_\_\_\_\_ Office Name: \_\_\_\_\_ Location: \_\_\_\_\_

Name: \_\_\_\_\_ [ ] Add [ ] Change [ ] Delete

Nick Name (Optional): \_\_\_\_\_

<b>MLS Access</b> (Circle One)	<b>Designated Realtor</b> (Responsible for all BIC)	<b>Association Membership</b> (Circle One)	<b>OBAR Member</b>
	<b>Agent</b>		<b>Other Association Member</b>
	<b>Personal Assistant</b>		Specify _____
	<b>Staff (MLS Waiver Required)</b>		<b>Personal Assistant</b>

NC Real Estate License Number: \_\_\_\_\_

User ID: \_\_\_\_\_ (up to 5 characters alpha, numeric or combo)

Password: \_\_\_\_\_  
(Minimum of 8 characters – minimum of 6 letters and 2 numbers)

Telephone # to be displayed in Paragon: \_\_\_\_\_

Circle One:    Cell    Office Direct Line    Extension    Fax

Preferred Email Address: \_\_\_\_\_

Email Address for NAR / NCAR: \_\_\_\_\_

Personal Web Page Address: \_\_\_\_\_

MLS Access: [ ] YES [ ] NO

MLS Waiver: [ ] YES [ ] NO (MLS Waiver Required for Staff, Licensed Personal Assistants)

Any Other Change? \_\_\_\_\_

Signature: \_\_\_\_\_  
(Broker-in-Charge or Office Manager must authorize Roster change)

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**ASSOCIATION USE ONLY**

Date \_\_\_\_\_ Agent Setup Fee \_\_\_\_ Paragon \_\_\_\_ Rapattoni \_\_\_\_ Scout \_\_\_\_

Sentrilock Terminate / Activate Weather Mailing Notification List: \_\_\_\_\_