



Multiple Listing Service of the OUTER BANKS ASSOCIATION OF REALTORS® Residential Data Form MLS #: _____

All Fields marked with an asterisk () and Bold Text are required.

Form section containing fields for (Select One) TYPE, Pin#, Area, Asking Price, Address, City, State, Zip, County, and Status options.

SELECT ONE OF THE OPTIONS UNDER EACH KEYWORD or RANGE FIELD BELOW

Form section containing multiple choice options for BEDROOMS, FULL BATHS, PARTIAL BATHS, APPROX. SQ. FT., ANNUAL RENTAL INCOME, Waterfront Location, Property Location - Oceanside, Property Location - Soundside, and Lot Square Footage.

Large form section for General Information, including fields for List Agent, Listing Office, Agent License No., Comp BA%, Comp SA%, Listing Type, Owner 1, Owner 2, List Date, Expire Date, Rental Co., Rental Phone #, Rental Cottage #, Rental Cottage Name, Rental Turnover Day, Year Built, Lot Size/Dimensions, Builder, # of Acres, Street Frontage, Water Frontage, Lot Faces, Zoning, Elementary School District, Middle School District, High School District, Subdivision, Full Subdivision Name, Lot #, Block, Section, Phase, Tract, Unit #, Unit Level #, Deed Book, Page Number, Directions, VOW Include, VOW Address, VOW Comment, VOW AVM, and Heated Living Area Sq. Ft., Unheated Living Area Sq. Ft., Garage Sq. Ft.

Residential		SIZE	L		SIZE	L
	Living Room:	_____ (9)	__ (1)	Dining Room:	_____ (9)	__ (1)
	Family Room:	_____ (9)	__ (1)	Kitchen:	_____ (9)	__ (1)
	Bedroom 1:	_____ (9)	__ (1)	Sun Deck:	_____ (9)	__ (1)
	Bedroom 2:	_____ (9)	__ (1)	Screen Porch:	_____ (9)	__ (1)
	Bedroom 3:	_____ (9)	__ (1)	Covered Deck:	_____ (9)	__ (1)
	Bedroom 4:	_____ (9)	__ (1)	Utility Room:	_____ (9)	__ (1)
	Bedroom 5:	_____ (9)	__ (1)	Game Room:	_____ (9)	__ (1)
	Bedroom 6:	_____ (9)	__ (1)	Optional Room 1:	_____ (9)	__ (1)
	Bedroom 7:	_____ (9)	__ (1)	Optional Room 2:	_____ (9)	__ (1)
Bedroom 8:	_____ (9)	__ (1)	Optional Room 3:	_____ (9)	__ (1)	
				Optional Room 4:	_____ (9)	__ (1)

Multi-Family	*# of Units: _____					
	Size	Level	Beds	Baths	Rent/Mo	Furnishings Y/N
	Unit 1: _____	_____	_____	_____	_____	_____
	Unit 2: _____	_____	_____	_____	_____	_____
	Unit 3: _____	_____	_____	_____	_____	_____
	Unit 4: _____	_____	_____	_____	_____	_____

Financial	*Taxes : _____		*Tax Yr.: _____		*Assoc. Fee (Y/N): _____		*Annual Fee: \$ _____	
	Furnishings Avail. (Y/N): _____		Bill of Sale In \$: _____ (Y/N)		Bill of Sale Amount: \$ _____			
	Yearly Expenses Act/Est: _____		YR Electric Expense: _____		Yr Water Expense: _____			
	Yr Telephone Expense: _____		Yr Cable Expense: _____		Tax Expenses: _____		Insurance Expense: _____	
	Flood Expenses: _____		Maintenance Expense: _____		Mgmt Fee: _____		Assoc Fee: _____	
	Other Expenses: _____		Total Expenses: _____		Septic Inspection: _____			
	*Yearly Income (A/E): _____		*Annual Rental Income: _____					
	Gross Income YTDS: _____		GRI/PPS: \$ _____					
	Income Hist. Current Year: _____		Income Hist. Current: \$ _____		Income Hist. Last Year: _____			
	Income Hist. Last Year: \$ _____		Income Hist 3 Year: _____		Income Hist 3 Year: \$ _____			

Remarks	Remarks (4000 Characters)

Brokers Notes	Brokers Notes (4000 Characters)

*Information Deemed Reliable But Not Guaranteed.**

(1) CLASS

RE



Multiple Listing Service of the
OUTER BANKS ASSOCIATION OF REALTORS®
Residential Data Form

MLS #: _____

(50) FEATURES: Under each category given, select all numbers that apply.

A. LOT DESCRIPTION

- 1. Additional Land
2. Adj to Park Serv./Preserve
3. Adj. To Common Area
4. Beach Frontage
5. Bulkheaded
6. Common Area
7. Corner
8. Cul-de-sac
9. Easement(s)
10. Golf Course Frontage
11. Irregular Terrain
12. Level
13. Water Frontage
14. Wooded
15. Zero Lot Line

B. VIEW DESCRIPTION

- 1. Canal
2. Golf Course
3. Harbor
4. Lake/River
5. Ocean
6. Park Serv. /Preserve
7. Pond
8. Sound
9. Salt Marsh
10. Creek

C. STYLE

- 1. A-Frame
2. Barn
3. Beach Box
4. Bungalow
5. Cape Cod
6. Caribbean
7. Chalet
8. Colonial
9. Contemporary
10. Dome
11. Dutch Colonial
12. Georgian
13. Farm House
14. Mediterranean
15. Ranch
16. Reverse Floor Plan
17. Saltbox
18. Split Entry/Raised Ranch
19. Split Level
20. Traditional
21. Tudor
22. Victorian
23. Low Country
24. Nags Head
25. Craftsman
26. Coastal
27. Historic
28. Victorian

D. CONSTRUCTION

- 1. Block
2. Frame
3. Log
4. Masonry
5. Metal
6. Mfg/Pre-Fab
7. Mobile
8. Wood

E. EXTERIOR

- 1. Aluminum
2. Asbestos
3. Block
4. Brick
5. Lap Siding
6. Shakes
7. Sheet Siding
8. Stone
9. Stucco
10. Synth Stucco
11. Vinyl
12. Wood
13. Cement Fiber Board

F. GARAGE

- 1. Attached
2. Detached
3. 1 Car
4. 2 Car
5. 3 + Car
6. Carport
7. Garage
8. Under
9. None

G. PARKING

- 1. 1-25 Spaces
2. 26-50 Spaces
3. 51-100 Spaces
4. 100+ Spaces
5. Lot
6. Parking Garage
7. Paved
8. Reserved
9. Security
10. Street
11. Off Street
12. Under
13. Unit Garage
14. Unpaved
15. None

H. DRIVEWAY

- 1. Asphalt
2. Circular
3. Concrete
4. Dirt
5. Gravel
6. Turn-Around
7. Turf Stone
8. None

I. BASEMENT

- 1. Concrete Floor
2. Crawl Space
3. Dirt Floors
4. Finished
5. Full
6. Interior Access
7. Partial
8. Partially Finished
9. Sump Pump
10. Unfinished
11. Walkout
12. None

J. ROOF

- 1. Asphalt/Fiber Shingle
2. Concrete
3. Metal
4. Rubber
5. Slate
6. Tar/Gravel
7. Tile
8. Wood Shingles

K. FOUNDATION

- 1. Masonry
2. Piling
3. Slab

L. ROADS

- 1. Paved
2. Private
3. Public
4. Unpaved
5. Gravel
6. Easement Access

M. FLOOR COVERINGS

- 1. Carpet
2. Ceramic Tile
3. Concrete
4. Parquet
5. Plywood
6. Slate
7. Tile
8. Vinyl
9. Wood
10. Wood Laminate
11. Cork
12. Marble
13. Hardwood
14. Engineered Wood

N. APPLIANCES

- 1. Compactor
2. Countertop Range
3. Disposal
4. Dishwasher
5. Dryer
6. Freezer
7. Indoor Grill
8. Ice Machine
9. Microwave
10. Range/Oven
11. Refrigerator
12. Refrigerator w/Ice Maker
13. Wall Oven
14. Washer
15. 2nd Dishwasher
16. 2nd Refrigerator
17. 2nd Ice Machine
18. 2nd Microwave
19. 2ND Range/Oven
20. 2nd Washer
21. 2ND Dryer
22. Stackable Washer/Dryer
23. None

O. HEATING

- 1. Baseboard
2. Central
3. Electric
4. Forced Air
5. Gas
6. Geo-Thermal
7. Heat Pump
8. Hot Water
9. Oil
10. Propane
11. Radiant
12. Radiator
13. Solar
14. Space Heater
15. Steam
16. Wall
17. Wood
18. Zoned
19. None

Go to Next Column

Go to Next Column

Go To Next Page

P. AIR CONDITIONING

- 1. Central
- 2. Heat Pump
- 3. Wall Units
- 4. Window Units
- 5. Zoned
- 6. None

Q. WATER

- 1. Municipal
- 2. Private
- 3. Well
- 4. None

R. SEWER/SEPTIC

- 1. Community Septic
- 2. Municipal Sewer
- 3. Private Septic
- 4. Private Sewer
- 5. Non-Conventional Septic
- 6. None

S. CABLE

- 1. Available
- 2. None

T. INSULATION

- 1. Yes
- 2. Ceiling
- 3. Floor
- 4. Wall
- 5. None

U. INTERIOR FEATURES

- 1. 9' Ceilings
- 2. All Window Treatments
- 3. Attic
- 4. Bay/Bow Window
- 5. Beamed Ceiling(s)
- 6. Cathedral Ceiling(s)
- 7. Cedar Closet(s)
- 8. Dryer Connection
- 9. Gas Connection
- 10. Gas Fireplace
- 11. Ice Maker Connection
- 12. Master Bath
- 13. Pantry
- 14. Rough in Bath
- 15. Skylight
- 16. Some Windows Treated
- 17. Walk in Closet
- 18. Washer Connection
- 19. Wet Bar
- 20. Wood Stove
- 21. Wood Fireplace
- 22. Electric Fireplace

V. EXTRAS

- 1. Attic Fan
- 2. Barn
- 3. Beach Access
- 4. Boardwalk to Beach
- 5. Cabana
- 6. Ceiling Fan(s)
- 7. Central Vacuum
- 8. Common Laundry Area
- 9. Curbs
- 10. Covered Decks
- 11. Elevator
- 12. Fenced Yard
- 13. Garage Door Opener
- 14. Gazebo
- 15. Handicap Friendly
- 16. Hot Tub
- 17. Humidifier
- 18. Intercom
- 19. Blank
- 20. Indoor Tennis
- 21. Jet Tub
- 22. Landscaped
- 23. Lawn Sprinklers
- 24. Blank

Go to Next Column

V. EXTRAS (continued)

- 25. Outdoor Tennis
- 26. Outside Lighting
- 27. Outside Shower
- 28. Patio
- 29. Screened Porch
- 30. Sauna
- 31. Security System
- 32. Smoke Detector(s)
- 33. Steam Room
- 34. Storage Shed
- 35. Storm Doors
- 36. Storm Window
- 37. Sun Deck
- 38. Water Filter
- 39. Water Softener
- 40. Whirlpool/Spa
- 41. Dumbwaiter/Lift
- 42. Tiki Bar
- 43. Heated Pool
- 44. Home Theater
- 45. Boat Lift
- 46. Boat Dock

W. OPTIONAL ROOMS

- 1. Bedroom
- 2. Bathroom
- 3. Breakfast Nook
- 4. Foyer
- 5. Game Room
- 6. In-Law Apartment
- 7. Kitchen
- 8. Library/Study
- 9. Loft
- 10. Office
- 11. Pantry
- 12. Sun/Florida Room
- 13. Utility Room
- 14. Workshop
- 15. Shipswatch
- 16. Home Theater
- 17. Studio
- 18. Conference Room
- 19. Media Room

X. LEASE TERMS

- 1. MTM Month to Month
- 2. 1 Year
- 3. 2 Year
- 4. 3 + Years
- 5. Units Vary
- 6. Weekly

Y. ASSOCIATION AMENITIES

- 1. Boat Ramp
- 2. Boat Dock
- 3. Club House
- 4. Gated Community
- 5. Golf Course
- 6. Heath Club
- 7. Indoor Comm. Pool
- 8. Indoor-Off Site Pool
- 9. Indoor-Comm. Tennis
- 10. Ocean Access
- 11. Outdoor Comm. Pool
- 12. Outdoor-Off Site Pool
- 13. Outdoor Comm. Tennis
- 14. Outdoor-Off Site Tennis
- 15. Park
- 16. Playground
- 17. Racquetball
- 18. Sound Access
- 19. Board Walk

Go to Next Column

Z. ASSOC. FEE INCLUDES

- 1. Building Maintenance
- 2. Cable
- 3. Common Electric
- 4. Common Insurance
- 5. Flood Insurance
- 6. Grounds Maint.
- 7. Management
- 8. Pool
- 9. Road Maintenance
- 10. Security
- 11. Sewer/Septic
- 12. Taxes
- 13. Tennis Courts
- 14. Water
- 15. Walkways
- 16. Other-See Remarks
- 17. None

ZA. DOCUMENTS ON FILE

- 1. Appraisal
- 2. Aerial Survey
- 3. As-Built Survey
- 4. Deed
- 5. Env. Impact. Study
- 6. Flood Policy
- 7. House Plans
- 8. Land Survey
- 9. Lead Based Pt. Dis.
- 10. Perc Test
- 11. Recorded Plat
- 12. Res. Prop. Dis.
- 13. Soil Survey
- 14. Sub. Approval
- 15. Title Policy
- 16. Topo Survey s
- 17. Septic Permit
- 18. Restrictive Covenant
- 19. Condo Document
- 20. Water Tap Paid
- 21. Site Evaluation Budget
- 22. HOA Budget
- 23. Elevator Certificate
- 24. Rental History
- 25. Expense History

ZB. FINANCING OPTIONS

- 1. Assumption/Qualify
- 2. Assumption /Non Qual.
- 3. Balloon
- 4. Contract For Deed
- 5. Cash
- 6. Conventional
- 7. FHA
- 8. FmHA
- 9. Lease Back
- 10. Lease Purchase
- 11. Owner Finance 1st
- 12. Owner Finance 2nd
- 13. Trade/Exchange
- 14. VA
- 15. Non-Conforming /Jumbo
- 16. Other See Remarks
- 17. Bank Owned

ZC. POSSESSION

- 1. 1-30 Days
- 2. At Closing
- 3. Negotiable
- 4. Sub. Owner Find House
- 5. Subject to Tenancy
- 6. See Remarks

Go To Next Page

ZD. *SHOWING INSTR.

- 1. Appointment Rqd
- 2. Call Agent
- 3. Combo-Lock Box
- 4. EL LB-No CBS
- 5. EL LB-CBS
- 6. Key
- 7. Listing Agent Must Acc.
- 8. Owner Occupied
- 9. LT Tenant Occupied
- 10. Vacant
- 11. Video Available
- 12. CD Available
- 13. Virtual Tour Available
- 14. No Call Required
- 15. 24 Hour Notice to Show
- 16. Pet Beware

ZE. LISTING RESTRICTIONS

- 1. Named Prospects Exempt
- 2. Variable Rate Comp
- 3. Limited Service
- 4. 1031 Tax Deferred Exch.
- 5. See Brokers Notes

ZF. COUNTER TOPS

- 1. Granite
- 2. Marble
- 3. Wood
- 4. Solid Wood Butcher Block
- 5. Laminate
- 6. Corian
- 7. Silestone
- 8. Solid Surface
- 9. Concrete
- 10. Stainless Steel
- 11. Other

ZG. POOL

- 1. Indoor
- 2. Outdoor
- 3. In Ground
- 4. Above Ground
- 5. Gungite
- 6. Fiberglass
- 7. Vinyl
- 8. Concrete
- 9. Custom

ZH. Flood Zone

- 1. AE
- 2. VE
- 3. X
- 4. Unknown
- 5. Cobra

ZZ. REALTOR.com

- Do Not Transmit

End

Go to Next Column