



# OUTER BANKS *association of* REALTORS®

FAX: 252- 441-7524

MEMBER

## ADD OR CHANGE OFFICE ROSTER

Date: \_\_\_\_\_ Office Name: \_\_\_\_\_ Location: \_\_\_\_\_

Name: \_\_\_\_\_ [ ] Add [ ] Change [ ] Delete

If Delete is checked, state reason for leaving MLS: \_\_\_\_\_

Nick Name (Optional): \_\_\_\_\_

<b>MLS Access</b> (Circle One)	<b>Designated REALTOR®</b> (Responsible for all BIC)	<b>Association Membership</b> (Circle One)	<b>OBAR Member</b>
	<b>Agent</b>		<b>Other Association Member</b>
	<b>Personal Assistant</b>		Specify _____
	<b>Staff (MLS Waiver Required)</b>		<b>Personal Assistant</b>
			<b>MLS Only</b>

NC Real Estate License Number: \_\_\_\_\_

User ID: \_\_\_\_\_ (up to 5 characters alpha, numeric or combo)

Telephone # to be displayed in Paragon: \_\_\_\_\_

Circle One:      Cell      Office Direct Line      Extension      Fax

Preferred Email Address: (Required) \_\_\_\_\_

Personal Web Page Address: \_\_\_\_\_

Who will be responsible for MLS Fee? (Circle One) **Agent**      **Designated REALTOR®**

For Staff Only – Provide name of agents for who you require MLS access (Assume Identity): \_\_\_\_\_

Any Other Change? \_\_\_\_\_

Signature: \_\_\_\_\_

(Broker-in-Charge or Office Manager must authorize Roster change)

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**ASSOCIATION USE ONLY**

Date \_\_\_\_\_ Agent Setup Fee \_\_\_\_\_ Paragon \_\_\_\_\_ Avecetra \_\_\_\_\_ Scout \_\_\_\_\_