

(1) CLASS

RE



Multiple Listing Service of the
OUTER BANKS ASSOCIATION OF REALTORS®
Residential Data Form MLS #: _____

All Fields marked with an asterisk () and Bold Text are required.

Form section containing: (Select One) *TYPE, *Pin#, *Area, *Asking Price, *Address, *City, *County, *Condo Type, *Status, and *Headline.

SELECT ONE OF THE OPTIONS UNDER EACH KEYWORD or RANGE FIELD BELOW

Form section containing: *BEDROOMS, *FULL BATHS, *PARTIAL BATHS, and Additional Showing Info (255 characters).

*Waterfront Location

Form section containing: *Waterfront Location options and *Approx Lot Square Footage.

General Information

Main form section containing: *List Agent, Listing Office, Agent License No, Co Agent, List Team, Co. File #, *Pool, *Potential Short Sale?, *Bank Owned?, *Comp BA%, *Comp BA Fee / Bonus, *Comp SA%, *Comp SA Fee / Bonus, *Var Rate Comp, *Listing Type, *Owner 1, *Owner 2, *List Date, *Expire Date, Rental Co., Lot Size/Dimensions, Lot Faces, *Subdivision, Full Subdivision Name, *Zoning, Block, Section, Phase, Tract, *Deed Book, *Page Number, IDX Include, VOW Include, VOW Address, VOW Comment, VOW AVM, *Rental Company, Rental Phone #, Rental Cottage #, Rental Cottage Name, Rental Turnover Day, *Year Built, Builder, Street Frontage, Water Frontage, Unit #, Unit Level #, Fuel Tanks, Unit Level #, *Heated Living Area Sq. Ft., Unheated Living Area Sq. Ft., Garage Sq. Ft, Directions, Oil/Gas Severed Owner, Oil/Gas Severed Seller, Seller to sever Oil/Gas, Limited Service, Y/N, HOA Contact, HOA Contact Info.

Residential		SIZE		L		SIZE		L	
	Living Room: _____	_____ (9)	_____	_____ (1)	Dining Room: _____	_____ (9)	_____	_____ (1)	
	Family Room: _____	_____ (9)	_____	_____ (1)	Kitchen: _____	_____ (9)	_____	_____ (1)	
	Bedroom 1: _____	_____ (9)	_____	_____ (1)	Sun Deck: _____	_____ (9)	_____	_____ (1)	
	Bedroom 2: _____	_____ (9)	_____	_____ (1)	Screen Porch: _____	_____ (9)	_____	_____ (1)	
	Bedroom 3: _____	_____ (9)	_____	_____ (1)	Covered Deck: _____	_____ (9)	_____	_____ (1)	
	Bedroom 4: _____	_____ (9)	_____	_____ (1)	Utility Room: _____	_____ (9)	_____	_____ (1)	
	Bedroom 5: _____	_____ (9)	_____	_____ (1)	Game Room: _____	_____ (9)	_____	_____ (1)	
	Bedroom 6: _____	_____ (9)	_____	_____ (1)	Optional Room 1: _____	_____ (9)	_____	_____ (1)	
	Bedroom 7: _____	_____ (9)	_____	_____ (1)	Optional Room 2: _____	_____ (9)	_____	_____ (1)	
	Bedroom 8: _____	_____ (9)	_____	_____ (1)	Optional Room 3: _____	_____ (9)	_____	_____ (1)	
					Optional Room 4: _____	_____ (9)	_____	_____ (1)	
Multi-Family	# of Units: _____								
		Size	Level	Beds	Baths	Rent/Mo	Furnishings Y/N		
	Unit 1: _____	_____	_____	_____	_____	_____	_____		
	Unit 2: _____	_____	_____	_____	_____	_____	_____		
	Unit 3: _____	_____	_____	_____	_____	_____	_____		
	Unit 4: _____	_____	_____	_____	_____	_____			
Financial	*Taxes : _____ *Tax Yr.: _____ *Assoc. Fee (Y/N): _____ *Annual Fee: \$ _____								
	Total Assessed Value: _____ Land Value: _____ Furnishings Avail. (Y/N): _____ Bill of Sale Amount: _____								
	*Primary Residence: _____(Y/N) *Ownership: (Does not own) / (<= 6 mo) / (>6 mo)								
	Const Loan Status: Buyer to carry Const Loan / Const loan process is neg / other / Seller to carry Const Loan (Circle One)								
	Yearly Expenses Act/Est: _____ YR Electric Expense: _____ Yr Water Expense: _____								
	Yr Telephone Expense: _____ Yr Cable Expense: _____								
	Home Owner / Dwelling Insurance Expense: _____ Wind Insurance: _____ Flood Expenses: _____								
	Maintenance Expense: _____ Pool / Spa: _____ Other Expenses: _____ Other Expenses2: _____								
	Other Expenses 3: _____ Total Expenses: _____								
	Yearly Income: Act / Est: Y / N *Owner Rental Income 2019: _____ Advertised Rental Income 2019: _____								
Owner Rental Income 2018: _____ Advertised Rental Income 2018: _____ Owner Rental Income 2017: _____									
Advertised Rental Income 2017: _____ Est Annual Rental Income: _____									
Remarks	Remarks (4000 Characters)								

Brokers Notes	Brokers Notes (4000 Characters)								

<i>Information Deemed Reliable But Not Guaranteed.*</i>									

(1) CLASS

RE



**Multiple Listing Service of the
OUTER BANKS ASSOCIATION OF REALTORS®
Residential Data Form**

MLS #: _____

(50) FEATURES: Under each category given, select all numbers that apply.

A. LOT DESCRIPTION

- 2. Adj to Park Serv./Preserve
- 3. Adj. To Common Area
- 4. Beach Frontage
- 5. Bulkheaded
- 7. Corner
- 8. Cul-de-sac
- 9. Easement(s)
- 10. Golf Course Frontage
- 11. Irregular Terrain
- 12. Level
- 13. Water Frontage
- 14. Wooded
- 15. Zero Lot Line

B. VIEW DESCRIPTION

- 1. Canal
- 2. Golf Course
- 3. Harbor
- 4. Lake/River
- 5. Ocean
- 6. Park Serv. /Preserve
- 7. Pond
- 8. Sound
- 9. Salt Marsh
- 10. Creek

C. STYLE

- 1. A-Frame
- 2. Barn
- 3. Beach Box
- 4. Bungalow
- 5. Cape Cod
- 6. Caribbean
- 7. Chalet
- 8. Colonial
- 9. Contemporary
- 10. Dome
- 11. Dutch Colonial
- 12. Georgian
- 13. Farm House
- 14. Mediterranean
- 15. Ranch
- 16. Reverse Floor Plan
- 17. Saltbox
- 18. Split Entry/Raised Ranch
- 19. Split Level
- 20. Traditional
- 21. Tudor
- 22. Victorian
- 23. Low Country
- 24. Nags Head
- 25. Craftsman
- 26. Coastal
- 27. Historic
- 28. Victorian

D. CONSTRUCTION

- 1. Block
- 2. Frame
- 3. Log
- 4. Masonry
- 5. Metal
- 6. Mfg/Pre-Fab
- 7. Mobile
- 8. Wood
- 9. Un-deeded Mobile

Go to Next Column

E. EXTERIOR

- 1. Aluminum
- 2. Asbestos
- 3. Block
- 4. Brick
- 5. Lap Siding
- 6. Shakes
- 7. Sheet Siding
- 8. Stone
- 9. Stucco
- 10. Synth Stucco
- 11. Vinyl
- 12. Wood
- 13. Cement Fiber Board
- 70. Hurricane Shutters
- 71. Composite Siding

F. GARAGE

- 1. Attached
- 2. Detached
- 3. 1 Car
- 4. 2 Car
- 5. 3 + Car
- 6. Carport
- 9. None

G. PARKING

- 5. Parking Lot
- 6. Parking Garage
- 7. Paved
- 8. Reserved
- 9. Security
- 10. Street
- 11. Off Street
- 12. Under
- 13. Unit Garage
- 14. Unpaved
- 15. None

H. N/A

I. N/A

J. ROOF

- 1. Asphalt/Fiber Shingle
- 2. Concrete
- 3. Metal
- 4. Rubber
- 5. Slate
- 6. Tar/Gravel
- 7. Tile
- 8. Wood Shingles

Go to Next Column

K. FOUNDATION

- 1. Masonry
- 2. Piling
- 3. Slab
- 4. Short Pilings

L. ROADS

- 1. Paved
- 2. Private
- 3. Public
- 4. Unpaved
- 5. Gravel
- 6. Easement Access

M. FLOOR COVERINGS

- 1. Carpet
- 2. Ceramic Tile
- 3. Concrete
- 4. Parquet
- 5. Plywood
- 6. Slate
- 7. Tile
- 8. Vinyl
- 9. Wood
- 10. Wood Laminate
- 11. Cork
- 12. Marble
- 13. Hardwood
- 14. Engineered Wood
- 15. Vinyl Tile

N. APPLIANCES

- 1. Compactor
- 2. Countertop Range
- 3. Disposal
- 4. Dishwasher
- 5. Dryer
- 6. Freezer
- 7. Indoor Grill
- 8. Ice Machine
- 9. Microwave
- 10. Range/Oven
- 11. Refrigerator
- 12. Refrigerator w/Ice Maker
- 13. Wall Oven
- 14. Washer
- 15. 2nd Dishwasher
- 16. 2nd Refrigerator
- 22. Stackable Washer/Dryer
- 23. None
- 24. Wine Cooler

O. HEATING

- 1. Baseboard
- 2. Central
- 3. Electric
- 4. Forced Air
- 5. Gas
- 6. Geo-Thermal
- 7. Heat Pump
- 8. Hot Water
- 9. Oil
- 10. Propane
- 11. Radiant
- 12. Radiator
- 13. Solar
- 14. Space Heater
- 15. Steam
- 16. Wall
- 17. Wood
- 18. Zoned
- 19. None
- 20. Other

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P. AIR CONDITIONING

- 1. Central
- 2. Heat Pump
- 3. Wall Units
- 4. Window Units
- 5. Zoned
- 6. None

Q. WATER

- 1. Municipal
- 2. Private
- 3. Well
- 4. None

R. SEWER/SEPTIC

- 1. Community Septic
- 2. Municipal Sewer
- 3. Private Septic
- 4. Private Sewer
- 5. Non-Conventional Septic
- 6. None

S. N/A

T. N/A

U. INTERIOR FEATURES

- 1. 9' Ceilings
- 2. All Window Treatments
- 3. Attic
- 4. Bay/Bow Window
- 5. Beamed Ceiling(s)
- 6. Cathedral Ceiling(s)
- 7. Cedar Closet(s)
- 8. Dryer Connection
- 9. Gas Connection
- 10. Gas Fireplace
- 11. Ice Maker Connection
- 12. Master Bath
- 13. Pantry
- 14. Rough in Bath
- 15. Skylight
- 16. Some Windows Treated
- 17. Walk in Closet
- 18. Washer Connection
- 19. Wet Bar
- 20. Wood Stove
- 21. Wood Fireplace
- 22. Electric Fireplace
- 23. First Floor Master

V. EXTRAS

- 1. Attic Fan
- 2. Barn
- 3. Beach Access
- 4. Boardwalk to Beach
- 5. Cabana
- 6. Ceiling Fan(s)
- 7. Central Vacuum
- 8. Common Laundry Area
- 9. Curbs
- 10. Covered Decks
- 11. Elevator
- 12. Fenced Yard
- 13. Garage Door Opener
- 14. Gazebo
- 15. Handicap Friendly
- 16. Hot Tub
- 17. Humidifier
- 18. Intercom
- 19. Blank
- 20. Indoor Tennis
- 21. Jet Tub
- 22. Landscaped
- 23. Lawn Sprinklers
- 24. Blank

Go to Next Column

V. EXTRAS (continued)

- 25. Outdoor Tennis
- 26. Outside Lighting
- 27. Outside Shower
- 28. Patio
- 29. Screened Porch
- 30. Sauna
- 31. Security System
- 32. Smoke Detector(s)
- 33. Steam Room
- 34. Storage Shed
- 35. Storm Doors
- 36. Storm Window
- 37. Sun Deck
- 38. Water Filter
- 39. Water Softener
- 40. Whirlpool/Spa
- 41. Dumbwaiter/Lift
- 42. Tiki Bar
- 45. Boat Lift
- 46. Boat Dock
- 47. Roof Top Deck
- 48. Wired House Generator
- 49. Dry Entry
- 50. Inside Laundry Room
- 51. Outside Laundry Room

W. OPTIONAL ROOMS

- 3. Breakfast Nook
- 4. Foyer
- 5. Game Room
- 6. In-Law Apartment
- 8. Library/Study
- 9. Loft
- 10. Office
- 11. Pantry
- 12. Sun/Florida Room
- 13. Utility Room
- 14. Workshop
- 15. Shipswatch
- 16. Home Theater
- 17. Studio
- 18. Conference Room
- 19. Media Room
- 20. Guest House

X. LEASE TERMS

- 1. MTM Month to Month
- 2. 1 Year
- 3. 2 Year
- 4. 3 + Years
- 5. Units Vary
- 6. Weekly

Y. ASSOCIATION AMENITIES

- 1. Boat Ramp
- 2. Boat Dock
- 3. Club House
- 4. Gated Community
- 5. Golf Course
- 6. Heath Club
- 7. Indoor Comm. Pool
- 8. Indoor-Off Site Pool
- 9. Indoor-Comm. Tennis
- 10. Ocean Access
- 11. Outdoor Comm. Pool
- 12. Outdoor-Off Site Pool
- 13. Outdoor Comm. Tennis
- 14. Outdoor-Off Site Tennis
- 15. Park
- 16. Playground
- 17. Racquetball
- 18. Sound Access
- 19. Board Walk
- 20. Age Restricted
- 21. Common Area

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Z. ASSOC. FEE INCLUDES

- 1. Building Maintenance
- 2. Cable
- 3. Common Electric
- 4. Common Insurance
- 5. Flood Insurance
- 6. Grounds Maint.
- 7. Management
- 8. Pool
- 9. Road Maintenance
- 10. Security
- 11. Sewer/Septic
- 12. Taxes
- 13. Tennis Courts
- 14. Water
- 15. Walkways
- 16. Other-See Remarks
- 17. None

ZA. N/A

ZB. FINANCING OPTIONS

- 1. Assumption/Qualify
- 2. Assumption /Non Qual.
- 3. Balloon
- 4. Contract For Deed
- 5. Cash
- 6. Conventional
- 7. FHA
- 8. FmHA
- 9. Lease Back
- 10. Lease Purchase
- 11. Owner Finance 1st
- 12. Owner Finance 2nd
- 13. Trade/Exchange
- 14. VA
- 15. Non-Conforming /Jumbo
- 16. Other See Remarks
- 17. Bank Owned
- 18. Jumbo Loan

ZC. POSSESSION

- 1. 1-30 Days
- 2. At Closing
- 3. Negotiable
- 4. Sub. Owner Find House
- 5. Subject to Tenancy
- 6. See Remarks

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ZD. *SHOWING INSTR.

- 1. Appointment Rqd
- 2. Call Agent
- 3. Combo-Lock Box
- 4. EL LB-No CBS
- 5. EL LB-CBS
- 6. Key
- 7. Listing Agent Must Acc.
- 8. Owner Occupied
- 9. LT Tenant Occupied
- 10. Vacant

- 14. No Call Required
- 15. 24 Hour Notice to Show
- 16. Pet Beware
- 17. See Broker's Notes
- 18. Call Listing Office
- 19. See Showing Instructions
- 20. Text to Show
- 21. ShowingTime

ZE. LISTING RESTRICTIONS

- 1. Named Prospects Exempt
- 2. Variable Rate Comp
- 3. Limited Service
- 4. 1031 Tax Deferred Exch.
- 5. See Brokers Notes

ZF. COUNTER TOPS

- 1. Granite
- 2. Marble
- 3. Wood
- 4. Solid Wood Butcher Block
- 5. Laminate
- 6. Corian
- 7. Silestone
- 8. Solid Surface
- 9. Concrete
- 10. Stainless Steel
- 11. Other

ZG. POOL

- 1. Indoor
- 2. Outdoor
- 3. In Ground
- 4. Above Ground
- 5. Gungite
- 6. Fiberglass
- 7. Vinyl
- 8. Concrete
- 9. Custom
- 10. Heated
- 11. Heated Salt
- 12. Public
- 13. Private
- 14. Association

ZH. Flood Zone

- 1. AE
- 2. VE
- 3. X
- 4. Unknown
- 5. Cobra

End

Go to Next Column